

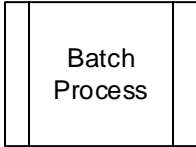
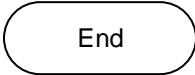
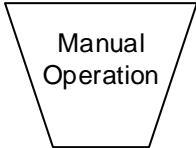

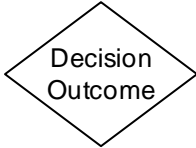
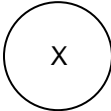
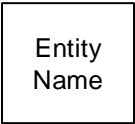
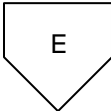


# State FMS

**FMS Flowcharting Standards** – Please use **ONLY** the symbols shown below, following these guidelines:

Template Key	 <p>Step Description</p>	Represents a process step that is performed within the PeopleSoft system. Use a verb phrase (Process Invoice) NOT a noun phrase (Invoice Processing) to describe the step.	 <p>Start</p>	Indicates point at which the process begins. Does not represent any activity.
	 <p>Batch Process</p>	Represents a batch process within the PeopleSoft system. Use a verb phrase (Process Invoice) NOT a noun phrase (Invoice Processing) to describe the step.	 <p>End</p>	Indicates point at which the process ends. Does not represent any activity.
	 <p>Manual Operation</p>	Represents a process or step that is performed manually. Use a verb phrase (Process Invoice) NOT a noun phrase (Invoice Processing) to describe the step.	 <p>Document</p>	Represents a document of any kind, either electronic or hard copy
	 <p>Decision Outcome</p>	Represents the possible outcomes of a decision or analysis that took place in a step immediately preceding. NOTE: this symbol itself does NOT represent any activity, and should not be given an identifier.	 <p>X</p>	On-Page Connector. Used to avoid complex overlapping connector lines or to continue a process on a subsequent page. Connectors are labeled with UPPER CASE letters.
	 <p>Entity Name</p>	Represents an entity (person, organization, etc.). Used only when necessary to show the source of important information	 <p>E</p>	Inter Process Connector. Used to connect steps between business processes. Connectors are labeled with UPPER CASE letters.
Role	<p>Swim lanes are used to indicate which organizational unit or external entity has <u>primary responsibility</u> for steps in the process. If an activity involves participation by more than one organizational unit, place it in the swim lane for the unit with primary responsibility.</p>			

GM1 - Create and Maintain Grants

Project Accounting

